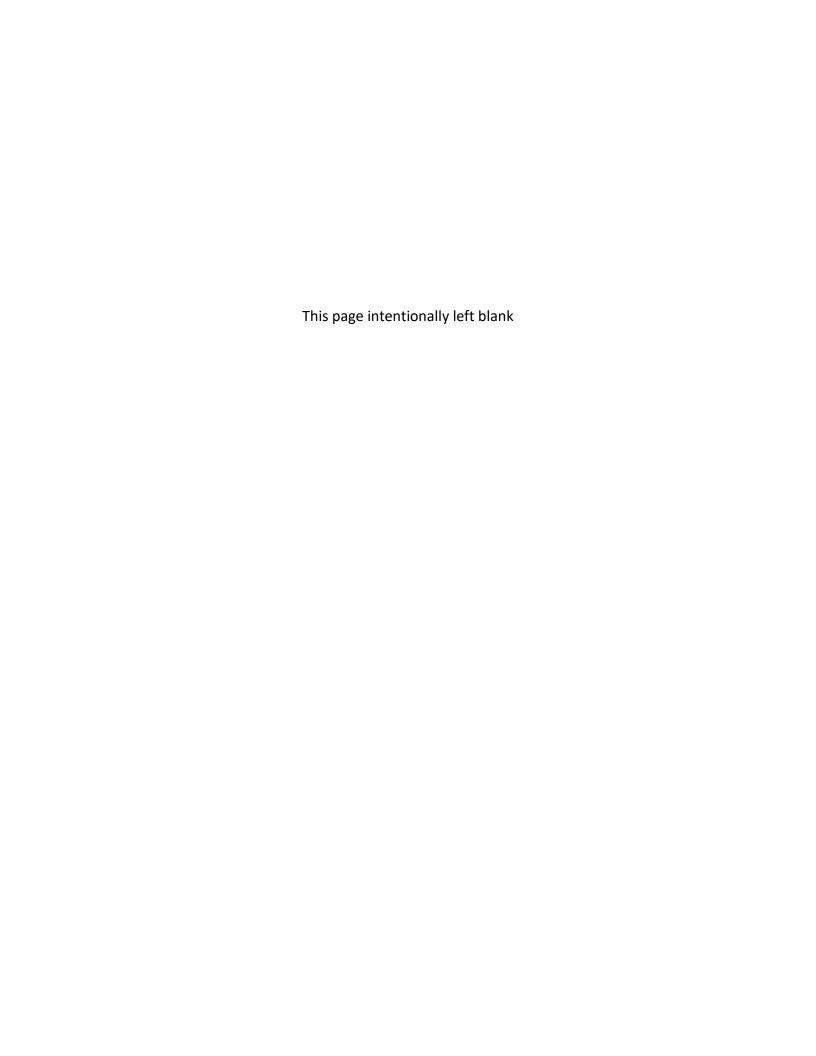


# College Planning Council Agenda Wednesday, August 10, 2022 Boardroom 2:30 – 3:30 p.m.

**Zoom:** https://bluecc.zoom.us/j/99443261352?pwd=QkwvZG1uMnlJS1oySGNmSkZzT1N6UT09

by phone: 669-900-6833 meeting ID 994 4326 1352 passcode 720911

- 1. Approve Minutes from 6/8/22 Meeting
- Administrative Procedure for revision
   02-2016-0001 Photo/Video Release Policy
- 3. Facility and Equipment Use Agreement Form Information only
- 4. Accreditation Update
- 5. Future Ready Oregon John
- 6. ODOC Update John





## College Planning Council Minutes 06.08.22

**Members Present:** Mark Browning, Anne Morter, Brad Holden, Celeste Tate, Daniel Anderson, Jessica Humphreys, John Fields, Pat Sisneros, Pete Hernberg, P. J. Moore, Tammi Clark, Tammy Krawczyk, Theresa Bosworth, Wade Muller, and Shannon Franklin.

**Guests:** Angela Rios, Gary Parker, Kristen Oja, Jennie Wolfe, Ken Daniel, Becky Furstenberg, Liz Engblom, Ceanna Larson, Susan Kralman, Linnet Preston, Dylan DeLoe, Kristin Williams, Heather Anderson

Absent: Margaret Mayer, Sara Reyburn, Barb Baty

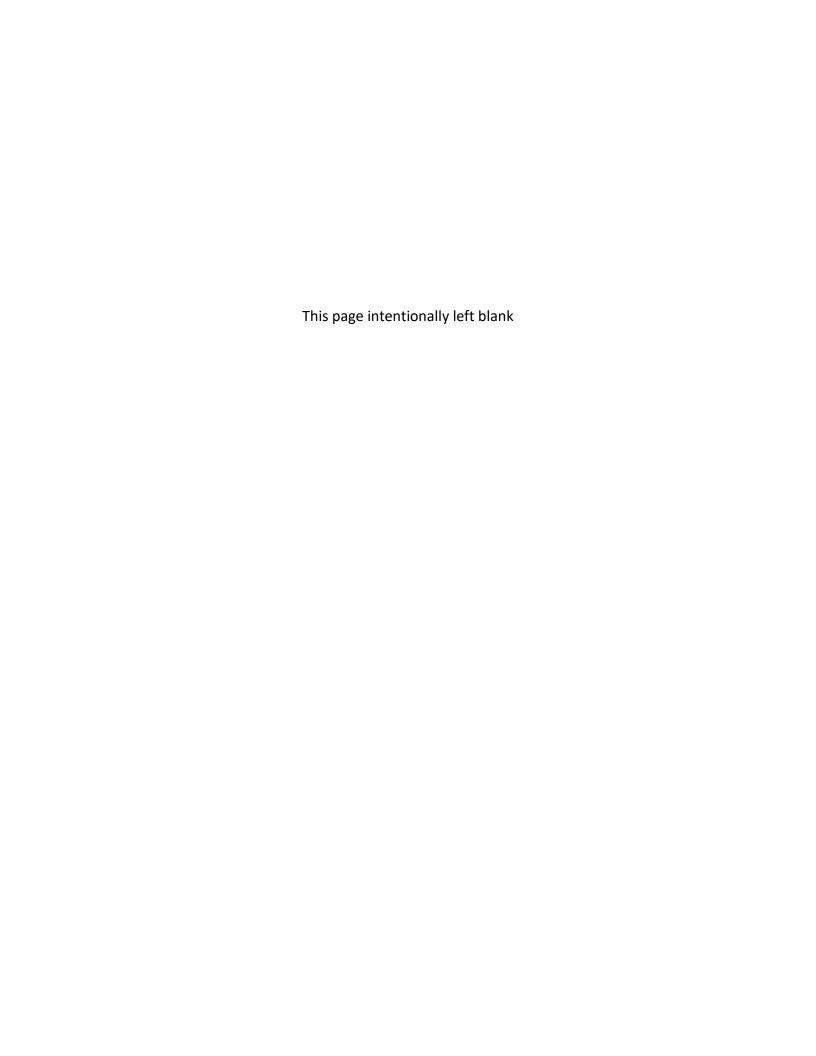
#### **President Browning Remarks**

Summer hours begin Monday, June 13, and go through September 2, 2022. This year, everyone has an additional day off; Juneteenth is a new paid holiday. BMCC will observe Juneteenth on Monday, June 20, making that a 3-day week.

The Student Union will be out of commission for one month while the floors are being stripped and waxed.

President Browning noted there are a number of Parades BMCC will participate in this summer. Everyone is encouraged to participate in those parades, and a sign-up sheet will go out in News & Notes on Monday.

President Browning thanked everyone for their work, effort, and dedication to what we are doing at the College this year. It has been incredibly challenging at times, but it always rewarding when we see the success of our students.





## Blue Mountain Community College Administrative Procedure

Procedure Title: Photo/Video Release Policy

**Procedure Number: 02-2016-0001** 

Board Policy Reference: IV.A. General Executive Direction

**NWCCU Standard:** 

Accountable Administrator: VP Public Relations Director of Communications

& Marketing

Position responsible for updating: VP Public Relations
Original Date:
02-09-16

Date Approved by Cabinet: 02-09-16
Authorizing Signature: original signature on file

Dated: 02-09-16

Date Posted on Web: 02-15-16

Revised: Reviewed:

## Purpose/Principle/Definitions:

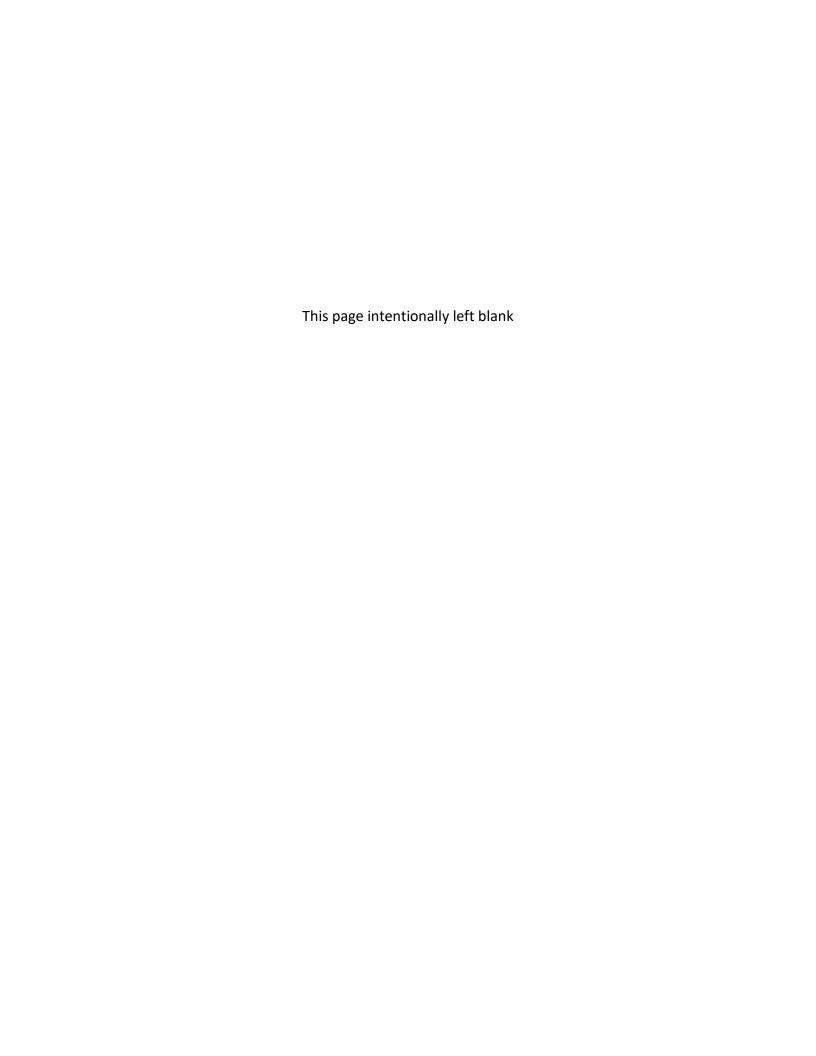
Blue Mountain Community College (BMCC) uses photographs, photographic images, names, and audio and video recordings of employees and students for general publicity in publications, on its website, on social media, in public relations, promotions, publicity, and advertising, etc.

BMCC does not collect release forms from its students, employees, or guests for the use of images or films taken in public places on campus. Any employees, students (or the parents or guardians of such persons, if under age 18), or guests who do not want to be photographed or recorded, or to have their names, voices, or biographical materials used in connection with any such recording, must notify the <a href="PublicCommunications and -MarketingRelations">PublicCommunications and -MarketingRelations</a> Office at BMCC.

In addition, employees, students, and guests who do not want to be photographed or recorded, and who have notified the <u>Public-Communications and Marketing Relations</u> Office in writing, are responsible for removing themselves from the area in which photographing/recording is occurring or notifying the camera operator of their opt-out status. Failure to do so may result in the individual's inclusion in a photograph or recording;/ it will be deemed equivalent to a release, and will allow the college to use that photograph or recording as it chooses.

### **Special Forms:**

Photo Opt Out Release for BMCC Students and Employees Photo Talent Release for Guests External to BMCC





## **Blue Mountain Community College Facility and Equipment Use Agreement**

Organization Name			
Name			
Address (for billing purposes)			
Dhana Nivesharia)			
Phone Number(s)			
Description of intended use, (be specific):	specific location of use		
Date(s) of Use From		to	
Hours of Use (include what time	you want to access the fac	lity):	
From:		to	
Table and Chair Rental Fees	:		
Rectangular Plastic Table	\$5.00 per day		
Round Wooden Table	\$10.00 per day		
Plastic Folding Pic Nic Table	\$10.00 per day		
Folding Chairs	\$2.00 per day		

**Terms and Conditions:** This Facility Use Agreement is between Blue Mountain Community College and the organization/individual identified on this form, hereinafter referred to as "User". User agrees to be responsible for the proper care and use of the facility and the equipment. User assumes the responsibility for damage to the facility and cost of repairs beyond normal use caused by User. User agrees to use only the area and space referenced in this form, for only the stated purpose, and at the location as described above.

User understands while utilizing this space the User is subject to the policies and procedures for the college. The College reserves the right to charge a surcharge for equipment used past the dates indicated on this form.

User understands fees may be assessed for the use of these areas and an estimate will be provided to User before a final agreement to utilize facilities or equipment is made. User must show proof of liability insurance for the requested activity. User must comply with specific requirements outlined in this Agreement. Be it further

	Mountain Community College ass nat may occur during the User's te	umes absolutely no financial responsibilit nure of grounds or facilities.	y for any injury,
request.		lity use - provide proof of insuranc	
Signature		Date	
For Blue Mountai	n Community College Use O	nly	
Approved	Not Approved	Signature	
Use Fees:			
Facility Use - Proo	f of Insurance is provided an	d attached	
Special Directions,	information or restrictions	or facility or equipment use:	

Blue Mountain Community College is an equal opportunity educator and employer. Admin Procedure 01-2005-0002 Revised 4-2018

Equipment Returned BMCC Staff Signature\_\_\_\_\_ Date \_\_\_\_\_

Equipment – if approved: Model number \_\_\_\_\_\_ Serial number \_\_\_\_\_